



DATE: April 15, 2015

AGENDA ITEM #3

**TO:** Parks & Recreation Commission  
**FROM:** Manny A. Hernandez, Staff Liaison  
**SUBJECT:** 2015 City Council Meeting Representatives

**RECOMMENDATION:**

Determine PARC representative schedule for 2015 City Council meetings

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**BACKGROUND**

When an item of interest to the Commission is on the City Council agenda a representative from the Commission should attend the meeting.

Excerpt from the Commission Handbook:

Representing the Commission at Council Meetings

A member should be assigned to represent each of the City Council appointed Commissions at every regular City Council meeting. The representative should attend the meeting when the Commission has an item of interest on the Council agenda. The purpose of this is to respond to questions from City Council members as necessary.

When addressing the City Council as the representative of the Commission, it is important to speak as a member of the Commission as a whole, rather than as an individual member. Should you be communicating your individual viewpoint on an issue, it is imperative that you first state that for the record (i.e. "I am a member of the Commission, however, I am speaking as a resident"). At all times Commissioners in the minority on an issue shall respect the decision and authority of the majority.

From time to time, there may be instances when the staff's recommendation on an issue may differ from that of the Commission. If this occurs, both recommendations are presented to the Council for their consideration. If this occurs, staff will inform the Commission in advance of the meeting.

**DISCUSSION**

Listed below are the city Council meetings from April 28 – December 8 2015 with the Commissioners listed alphabetically in rotation. If you have a known conflict with a City Council meeting please arrange a swap with another Commissioner and notify your liaison of the change. You do not need to attend the meeting unless there is an item of interest to the Commission.



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## AGENDA REPORT

<b>COUNCIL MEETING DATE</b>	<b>COMMISSIONER</b>
April 28, 2015	Larry Baron
May 12, 2015	Elizabeth Engle
May 26, 2015	Neysa Fligor
June 9, 2015	Bill James
June 23, 2015	Jamie Lucia
July 14, 2015	Pradeep Parmar
July 28, 2015	Jack Tooley
August 25, 2015	Larry Baron
September 8, 2015	Elizabeth Engle
October 13, 2015	Neysa Fligor
October 27, 2015	Bill James
November 10, 2015	Jamie Lucia
November 24, 2015	Pradeep Parmar
December 8, 2015	Jack Tooley

There may be additional special meetings or study sessions which address items of interest. Those will be scheduled separately as the agendas are developed.

